



welcome
to

OPEN HOUSE

a little bit ABOUT ME



Hello. My name is Mrs. Leon. I am one of the 3rd grade teachers. I have been part of the St. Michael family for 20 years. I'm also a former student of St. Michael. I'm looking forward to this new school year and embarking on our "virtual journey."

a little bit ABOUT ME

Hi parents! I am Mrs. Tome.

I am one of 3rd grade teachers for 2020- 2021 school year. I have been part of the SMA family for 3 years. My love for books is something I hope to share with your children. I have been married for almost 6 years and we have 2 beautiful children, Aidan (which will be in our Pre-k 4 program) and Alannah who is a year old. I am excited to embark on this wonderful virtual journey!



class INFORMATION

Our access codes for the students and parents
for all classes and office hours:

Mrs. Leon:

Zoom ID:

586-698-0263

Password:

3A

Mrs. Tome:

Zoom ID:

3166477740

Password:

3B

our weekly SCHEDULE

You can find the schedule in PlusPortals under Homeroom section.

Virtual Schedule 2020-2021 Third Grade – Mrs. Maria Leon					
7:50am – 8:00am	Morning Prayers				
8:00am – 8:30am	MobyMax / Attendance				
8:30am – 9:00am 9:00am – 9:30am	Zoom Session – Language Arts Lesson /Discussion / Q&A Work on classwork assigned				
9:30am – 10:00am 10:00am – 10:30am	Zoom Session – Math Lesson /Discussion / Q&A Work on classwork assigned				
10:30am – 11:00am 11:00am – 11:30am	Zoom Session – Social Studies / Science Lesson /Discussion / Q&A Work on classwork assigned				
11:30am – 12:00pm	Zoom Session – Religion / Interactive Learning Classwork				
12:00pm – 1:00pm	LUNCH BREAK				
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1:00pm – 1:30pm	P.E	Spanish	Music	A.R	Art
1:30pm – 2:00pm	Small Groups help with Reading	Small Groups help with Reading	Small Groups help with Reading	Small Groups help with Reading	Small Groups help with Reading
2:00pm – 2:30 pm	Small Groups help with Language Arts	Small Groups help with Language Arts	Small Groups help with Language Arts	Small Groups help with Language Arts	Small Groups help with Language Arts
2:30pm – 3:00pm	Small Groups help with Math	Small Groups help with Math	Small Groups help with Math	Small Groups help with Math	Small Groups help with Math

Attendance will be taken at the beginning of each class
The All School Mass will be livestreamed every Thursday at 9:00am

our weekly SCHEDULE

You can find the schedule in PlusPortals under Homeroom section.

Virtual Schedule 2020-2021 Third Grade – Mrs. Annamaria Tome					
7:50am – 8:00am	Morning Prayers				
8:00am – 8:30am	MobyMax / Attendance				
8:30am – 9:00am 9:00am – 9:30am	Zoom Session – Language Arts Lesson /Discussion / Q&A Work on classwork assigned				
9:30am – 10:00am 10:00am – 10:30am	Zoom Session – Math Lesson /Discussion / Q&A Work on classwork assigned				
10:30am – 11:00am 11:00am – 11:30am	Zoom Session – Social Studies / Science Lesson /Discussion / Q&A Work on classwork assigned				
11:30am – 12:00pm	Zoom Session – Religion / Interactive Learning Classwork				
12:00pm – 1:00pm	LUNCH BREAK				
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1:00pm – 1:30pm	Small Groups help with Reading	Small Groups help with Reading	Small Groups help with Reading	Small Groups help with Reading	Small Groups help with Reading
1:30pm – 2:00pm	P.E	Spanish	Music	A.R	Art
2:00pm – 2:30 pm	Small Groups help with Language Arts	Small Groups help with Language Arts	Small Groups help with Language Arts	Small Groups help with Language Arts	Small Groups help with Language Arts
2:30pm – 3:00pm	Small Groups help with Math	Small Groups help with Math	Small Groups help with Math	Small Groups help with Math	Small Groups help with Math

Attendance will be taken at the beginning of each class
The All School Mass will be livestreamed every Thursday at 9:00am



expectations for DISTANCE LEARNING

1. Cell phones turned off and out of sight.
2. Students should be attending virtual classes in a location conducive to learning.
3. Students are NOT permitted to share codes/work with others.
4. Students must follow all directives given by teachers during every class.
5. No music or audio should be played in the background during any class meeting time.
6. Behavior considered to be distracting to class meetings and/or other students, or not following the directives for virtual classroom management by their teachers, can lead to students being written up for the classroom disruption or insubordination.
7. Please advise all the adults in your home that your child is learning live and they should use appropriate language.
8. Please remind all the adults in your home that remote learning is taking place therefore they should always be dressed appropriately.
9. Adults must refrain from asking questions during the lesson. Any questions, parents may email the teacher once the remote live session is over.

student EXPECTATIONS

- Students are responsible for the completion of all daily lessons.
- Dedicate appropriate time to learning daily.
- Attend all live classes.
- Follow the school's dress code when attending live sessions.
- Do NOT eat during live Zoom sessions.
- Ensure you know usernames and passwords for instructional resources.
- Submit all assignments/ homework by due dates established by your teachers.
- Do your own work.
- Students must have an SMA background provided in Zoom in all classes while in eLearning Zoom sessions.
- Communicate with your teacher if you have questions or concerns. Ask for help if you need it.
- Be considerate of others when participating in online discussions.
- Follow the ADOM and St. Michael the Archangel Acceptable Use Policy and be exceptional digital citizens.

parent EXPECTATIONS

- Communicate regularly with teachers and school staff through email.
- Ensure student is actively engaged and learning while attending live sessions.
- Create a learning space and daily routine.
- Regularly check parent portal.
- Participate in meetings required by the school or teachers.
- Support the community and prayer life of the school.
- Adhere to the school's absence policies, refer to the Parent/Student Handbook.
- Follow school policies for class assignments, homework, projects, tests and quizzes as well as academic integrity.
- Presume the best of the teachers and school leaders.
- Be sure your child eats breakfast and other meals.
- Be sure your child gets exercise daily.



virtual

CLASS RULES

Do

- Create a quiet place in your house to Zoom daily.
- Keep yourself on MUTE until it is your turn to speak.
- Be on time!
- Make sure siblings and/or pets know not to interrupt during this time.
- Complete uniform
- PE uniform on PE days

Don't

- **Don't** walk around with your device. Make sure to stay in one spot and sit during our meetings.
- **Don't** interrupt your friend when he/ she is talking
- **Don't** eat or drink during our Zoom meeting.



policies for BEHAVIOR

If student is not following Zoom rules or directions, he/ she will be placed in the waiting room for 5 minutes. A second chance will be given. If behavior continues, a meeting will be requested with the parents and principal.



attendance PROCEDURES


- Attendance will be taken daily through Moby Max and in each CLASS (including special areas).
- If they miss one class they are ABSENT for the DAY.
- We know things happen and you all work so please make sure you download Zoom in all electronics (cellphone, tablet, laptop, desktop).
- If child is sick, please forward us a doctor note.



getting
ready to

MEET ON ZOOM

- We will be on Zoom from 8:00am to 12:00pm.
- We will be giving needed breaks in between our “Work Assigned” time. During this time students will be doing the assignments requested and we will be available for any assistance.
- Students face must always be seen during our Zoom meetings.



use of TECHNOLOGY

- During our meetings students need to be visible at all time.
- An iPad and a laptop work different for each program.
- List of usernames and passwords will be sent via email.
- Devices needed to be charged the night before.



all about HOMEWORK

- Work will be given each day. You will be provided with an assignment sheet each week.
- Students are expected to complete assignments within due date given.
- They will have time and questions answered during our “Work Assigned” time
- Any late work will decline in grade.



all about TESTS

- All tests and quizzes will be assigned on either their curriculum website or PlusPortals.
- Test will be given at a set time and your child needs to be seen while taking the test.
- Please make sure your child has the printout of usernames and passwords that we will provide for you so they can access all platforms independently.



assessment INFORMATION

- We will begin the school year with a few assessments to know where each student is in their educational journey.
- We will be doing the following assessments, please make sure students are focused and trying their best!

- Moby Max- Reading and Math
- Wonders- Reading
- Savvy Realize- Math
- AR- Reading

These assessments are to further help them grow in their educational journey.

digital PLATFORMS



about the CURRICULUM

Most of our curriculum has changed to improve our virtual learning! I will be sending you all the usernames and passwords individually for your child.

- **Reading** has been changed to **Wonders**
- **Math**, we are continuing with Pearson, it has just been renamed **Savvy Realize**.
- **Religion** is being changed to **Loyola Press**
- **Science and Social Studies**, we are still using **Studies Weekly**





creating A WORKSPACE

Organizational skills are essential for successful virtual learning. Students should have a small designated area with limited distractions for their virtual learning. In their area have available for them all usernames and passwords and all necessary materials (notebooks and pencils). We will be providing each of you an email with your child's username and password. Also, if they can have available to them the assignment sheet, that we will be providing each week. Having these for your child will support their at home learning.



list of needed SCHOOL SUPPLIES

A pouch with all necessary items such as pencil, highlighter, eraser, etc. and notebook for each class:

- Reading
- Grammar
- Spelling
- Writing
- Math
- Science/Social Studies
- Religion



virtual OFFICE HOURS

We are available for all parents! We are in this together! The more united we are the smoother this virtual learning will be for your children.

Mrs. Leon's Office Hours:

1:30 pm- 3:00 pm

Mrs. Tome's Office Hours:

1:00pm- 1:30 pm

2:00pm – 3:00 pm

Please ask all questions during my office hours. If you contact me via email after 3pm, please wait until the following day for an answer.



contact

INFORMATION

Mrs. Tome:

Zoom ID:

3166477740

Password:

3B

Email:

atome@stmacs.org

Mrs. Leon:

Zoom ID:

586-698-0263

Password:

3A

Email:

melon@stmacs.org



class WISH LIST

- Paper Cutter
- Laminator
- Manilla Folders
 - Green Hanging Folders
- Treasure Box Toys- When we resume school
 - Xacto electric sharpener



For God did not give us a spirit of cowardice, but rather a spirit of power and of love and of self-discipline.
2 Timothy 1:7

