



St. Michael the Archangel Catholic School

Virtual Learning

August 2020

Attendance

- Attendance will be taken and recorded daily for students.
- Attendance will be taken every class period.
- Kinder- Fourth grade: Will use Moby Max.
- Fifth- Eighth grade: Will be taken by Zoom.
- If a student is ill, the parents should communicate immediately with their child's teacher and the main office. (Please see the Parent, Student Handbook.)

Attendance Matters!



Every Student, Every School, Every Day

Uniforms

- Students must wear uniform daily.
- On P.E days, the students must wear their complete P.E uniform.



Student's Expectations

- Students are responsible for the completion of all daily lessons.
- Dedicate appropriate time to learning daily.
- Attend all live classes.
- Follow the school's dress code when attending live sessions.
- Do NOT eat during live Zoom sessions.
- Ensure you know usernames and passwords for instructional resources.
- Submit all assignments/ homework by due dates established by your teachers.
- Do your own work.
- Students must have an SMA background provided in Zoom in all classes while in eLearning Zoom sessions.
- Communicate with your teacher if you have questions or concerns. Ask for help if you need it.
- Be considerate of others when participating in online discussions.
- Follow the ADOM and St. Michael the Archangel Acceptable Use Policy and be exceptional digital citizens.

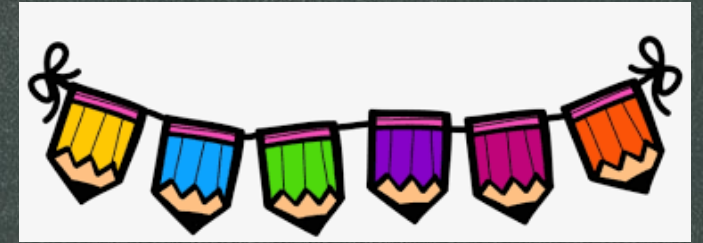


Parent's Expectations

- Communicate regularly with teachers and school staff through email.
- Ensure student is actively engaged and learning while attending live sessions.
- Create a learning space and daily routine.
- Regularly check parent portal.
- Participate in meetings required by the school or teachers.
- Support the community and prayer life of the school.
- Adhere to the school's absence policies, refer to the Parent/Student Handbook.
- Follow school policies for class assignments, homework, projects, tests and quizzes as well as academic integrity.
- Presume the best of the teachers and school leaders.
- Be sure your child eats breakfast and other meals.
- Be sure your child gets exercise daily.



Virtual Classroom Rules and Procedures



1. Cell phones turned off and out of sight.
2. Students should be attending virtual classes in a location conducive to learning.
3. Students are NOT permitted to share codes/work with others.
4. Students must follow all directives given by teachers during every class.
5. No music or audio should be played in the background during any class meeting time.
6. Parents and students are informed that the school will follow the usual policies for late submission of work. If any parent has questions regarding these policies, they are to reach out to their child's teacher.
7. Behavior considered to be distracting to class meetings and/or other students, or not following the directives for virtual classroom management by their teachers, can lead to students being written up for the classroom disruption or insubordination.
8. Please advise all the adults in your home that your child is learning live and they should use appropriate language.
9. Please remind all the adults in your home that remote learning is taking place therefore they should always be dressed appropriately .
10. Adults must refrain from asking questions during the lesson. Any questions, parents may email the teacher once the remote live session is over.

Student Guidelines for Proper Remote Etiquette:

1. Always be respectful during virtual interactions. This includes proper language used during chats and discussions.
2. Be a responsible faith-filled student in your daily interactions with your class and teachers.
3. Don't post or share (even privately) inappropriate material.
4. Do not forward another person's email/text at any time.
5. Think carefully about the content of your message before you send it.
6. Write short, polite responses and be concise when on chats and discussions.
7. You can ask questions and make comments silently if desired using the "chat" feature.
8. Student must have their full name displayed on their zoom profile.
9. Student must have their video on during their entire zoom session.
10. Any cheating/plagiarism will result in the student receiving a zero and the parent being notified. Please refer to Parent/Student Handbook.
11. Be sure to mute your mic.
12. If you want to speak, physically raise your hand or use the "raise hand" feature that is available at the bottom center of your screen.



